

QC CIVIL Lab Technician

REF NO: 0081 VSP

QUALIFICATION: BACHELOR OF COMMERCE

EXP.: 4 YEARS

INDUSTRIES: CONSTRUCTION

JOB DESCRIPTION :

? Preparing the all Quality Tests for Concrete raw materials with International standards.

? Preparing the all Quality Tests for Fresh and Hardened concrete with International standards.

? Checking and monitoring the incoming the concrete raw materials

? Coordinating with the production team, before producing concrete each mix design to make sure it, as it is consultant approval.

? Supervising the concrete pouring in Precast and Hollow Core factories.

? Preparing the reports.

? Received instruction from QCLaboratory In-Charge.

Application Packages: MS Word, Excel and Email and Internet Browsing

AREA: KERALA

REF NO. 00105

BE CIVIL PROJECT MANAGER

EXP TOTAL 27 YERS

Offshore and Onshore Oil & Gas, Petrochemical, Refiner r Plant Industries

Responsibilities: Preparation of Purchase Orders/ Awarding of Sub-Contracts, Attending Kick Off meetings and Weekly Progress meetings , Reviewing & Submission of Contract ocuments like Organization

Chart, Mobilization Plan, Project Schedule, HSEMS Plan, Quality Control Plan, Method Statements, Inspection

Reques ts, Various Work Permits, Quality Control Check heets , Daily, Weekly & Monthly Progress Reports,

Variation Orders , Preparation of Bus iness Plan (BP) i. Annual forecasting of monthly turnover, NTA (Near To

Actual) i.e., Calculation of actual earnings in the pr vious month and comparing with monthly projections to find

out the exact contribution from the particular project nthly Projections i.e., Monthly forecasting of earnings in

a particular project, Weekly Performance Report (WPR) e., Calculation of Weekly earnings from the VOWD

(Value Of Work Done) in that particular week, Monthly Manpower Projections (MMP), Major Commodities, Master

List of Materials (MLM), Key Performance Indicators (KPI), Monthly Equipment Projections (MEP), Vehicle/  
Equipment Rolling Forecast, Maintenance of Risk Register Progress Report (DPR), WO Register, Daily Site Records (DSR), List of Subcontractors, Work Completion Report, Monthly Equipment Usage charges, Monthly  
Fuel Certification, Modification in accordance to Field conditions / requirements in Consultation with Clients,  
Liaison with Clients/ Consultants / Sub-Contractors , Coordinate all Construction activities, Resolution of any Non-  
Conformance quickly, Maintenance of Material Take-Off, Proper Co-ordination with other service departments like  
Safety, Quality, Procurement & Plant etc., teams for timely delivery of documents/ Materials/ equipment at site,  
Foreseeing Additional works and Estimation of the same, Checking the Claims of the Sub-Contractors , Site  
Measurements, Negotiating with them and Passing Bills, Approval of Running and Final Invoices of Sub-Contractors, Field Test of Various Construction Materials and Recording in QA/ QC Check Sheets, Overall Project  
Monitoring, Implementation of Company's Quality System Inspection & Test Plans and Ensure Compliance with  
Approved Submittals .Construction of 8 No of Well Pad locations (KHZ: 17. 18. 19. 21. 23. 24. 25 & 26)  
with  
Cellar Pit, Hard Stand, Water Pit, Mud Pit, Waste Pit & Flare Pit. Waste Management Area (WMA), Sludge Drying  
Area (SDA), Rig Camps (Dalma) with Septic Tank & Soak away Pit, Chain Link Fencing with gates , Rip Mats on  
Mud Pit, Installation of Wind Socks , HDPE Lining of Pits with Air pressure, Vacuum Box and Peel Off (NDT)  
Testing of HDPE Lining, Formation of 6 Mt & 9 Mt wide Graded road of 16.30 Kms length, Hanyu RO Plant Expansion with Evaporation Pond etc.,  
Construction of Well Sites and Access Roads at Daleel Service Contract shall Consists  
of: Location Pad  
levelling, Grading and Compaction Works: Location Construction including installation of Cellar Box of  
depth  
1.377 Mtr, Stove Pipe, Water Pit, Mud Pit and Holding tank, Burn Pit etc., Top Hole drilling (Mouse Hole Drilling)  
600 mm Dia & 8 Mtr Deep. Access Road to location including Wadi Crossings, HDPE Liners to Water & Mud Pits,  
Installation of Road Sign Board (STOP) etc., Additional Works , if any, as per Daily Works Time Sheet attached.  
Dismantle and transport existing barbed wire fencing including drums to Daleel Warehouse Length: 245 Mtr.  
Supply & Installation of reinforced barbed wire fence (4 Rows ) including Posts Length: 251 Mtr.  
Nath Scraper launcher/ receiver pad/ Manifold Pad, Pipe Yard, Drum Yard etc., and Access Road Construction.  
Fabrication & Installation of Bollard & Sign Boards at Daleel Oil Field. Providing heavy equipment like Grader,  
Roller etc., with Operator on hire basis to perform Road repairing works for a specific durations. Preparation of  
Purchase Orders/ Awarding of Sub-Contracts, Attending Kick Off meetings and Weekly

Progress meetings, Reviewing & Submission of Contract documents like Organization Chart, Mobilization Plan, Project Schedule, HSEMS Plan Quality Control Plan,  
PLACE- A.P.

QUANTITY SURVEYOR

REF NO- 0215

QUALIFICATION: DIP CIVIL ENGINEER

EXP: 10 YEARS

INDUSTRIES: BUILDING ,ROAD & HIGHWAY

JOB SPECIFICATION: To do measurement take-off

To identify Variation Order (V.O.)

To do Sub-contractor's billing

To assist Senior QS for application of payment

To assist Senior QS for any contractual matters

Preparation of Bid Documents & Technical specifications

Preparation of Bill of Quantities & Estimates

Extraction of Quantities for Excavation, P.C.C, R.C.C in raft, footings, columns, beams, Roofslabs, plastering, flooring, painting, brickwork, etc.

Preparing Payment Certificates

research of Weekly, Monthly reports

Preparation of bar bending schedule

Talk to architects, engineers, builders, contractors, suppliers and project owners

Study architectural and engineering drawings and specifications

Prepare a 'Bill of Quantities', which lists the individual components required to construct the project

Check on changes of design to assess the effects on cost.

Assess and recommend payment to contractors during construction

Prepare monthly cash-flow forecasts for clients and tax depreciation schedules

Undertake feasibility studies to assist in decisions about the worth of a project proceeding

Act as consultants to business and government.

PLACE : BANGALORE

PROJECTMANAGER CIVIL

REF NO- 0223

QUALIFICATION: BE CIVIL ENGINEER

EXP: 12 YEARS

INDUSTRIES: BUILDING ,ROAD & HIGHWAY ,OIL & GAS,POWER PLANT

**JOB SPECIFICATION:**lead the planning and implementation of project

1. Facilitate the definition of project scope, goals and deliverables
2. Define project tasks and resource requirements
3. Develop full scale project plans
4. Assemble and coordinate project staff
5. Manage project budget
6. Manage project resource allocation
7. Plan and schedule project timelines
8. Track project deliverables using appropriate tools
9. Provide direction and support to project team
10. Quality assurance
11. Constantly monitor and report on progress of the project to all stakeholders
12. Present reports defining project progress, problems and solutions
13. Implement and manage project changes and interventions to achieve project outputs
14. Project evaluations and assessment of results

Served on engineering consulting team for structural designs of industrial structures especially for cement industries, coordinating with mechanical equipment supplier for rectifying the problems during execution of project, Making detail Structural Calculations and preparation of Design Documents for various R.C.C and Steel structures in Cement Plants for the projects located around the globe. Worked with consulting engineers for development of Residential Areas (Sub Divisions) for different communities located in Ohio, USA, Which includes the Storm Sewer Design, Drainage area calculations, preparation of Grading plans, Sanitary Sewer Design and design of Road Profiles using Eagle Point Software and also writing legal Description for the properties. Supervision of Drafting Team and planning the work for on time completion of the project  
PLACE – HYDERABAD

REF NO, 0223

BE CIVIL

EXP 10 YERS

**CONSTRUCTION MANAGER (CIVIL)** Construction Manager (Planning and Billing Works  
Description Responsible for planning, scheduling, monitoring and budgeting of Projects by creating detailed plans, monitoring/ updating progress, critical path analysis, earned value analysis, Quantity Calculations, Client Billing etc.  
Preparation of baseline, resource, cost loaded project schedule.  
Evaluate actual construction progress, analyze critica paths, identify restraints and inform the PM with variations between planned and actual progress. Initiating remedial action at the earliest opportunity and propose changes in the schedule to meet target completion dates.

Developing schedules containing all agreed activities, deliverables milestones and client deliverables based on the WBS.  
Implementing and maintain project monitoring processes such as KPIs, total float, Earned Value (EV), resource and costing.  
Monitoring progress and anticipating problems to keep the project on track, including creating recovery and contingency plans.  
Attending project coordination meetings to discuss project status with specific reference to engineering activity, sourcing, ality, cost and delivery.  
Providing regular reports on project status for internal reporting requirements like DPR, WPR, MPR, Prepare S Curve.  
Coordination with Client, Designers, Architects and stakeholders.  
Ensuring that all assigned work is completed on time a within agreed budgets.  
Preparation, Submission & Certification of monthly Client RA Bills.  
Producing and processing financial measurements like ACE.  
Preparation of BOQ, Change Orders, Scopes and approval of same.  
Review of all kinds of additional claim, Prepare cost estimate.  
Identification, quantification & certification of Extra items.  
Calculation of Bill of Quantities for new Packages and taking approval from clients.  
Preparation of as built drawings, submission of HOTO f ties and closing of packages.  
Description Supervision and execution of rebar, shuttering and concreting work.Studying various architectural & structural drawings for directions to sub contractor as per the project requirement  
Execution and supervision of finishing activities i.e. blockwork, plastering, GVP and punning works, plumbing, waterproofing, tiling, fire and HVAC works, false ceiling, painting e c.  
Allocation of works to labours on regular basis to get workdone  
Subcontractors billing and measurement book entry.  
Preparation & Certification of Client Bill.  
Coordination with Client, EDRC, stakeholders.  
Identification, quantification & certification of Extr tems.  
Place : Mumbai

**CIVIL SUPERVISOR**

**REF NO- 0224**

**QUALIFIATION: DIP CIVIL ENGINEER**

**EXP: 16 YEARS**

**INDUSTRIES: MEP,OIL & GAS ,INFRASTRUCUTURE**

**JOB SPECIFICATION:**

**SECONDARY DUTIES AND RESPONSIBILITIES:-**

To Supervises and leads foremen, Lead men, skilled labor, and work crews in all activities concerned project. Ability to optimize resources (manpower, equipment and materials) to ensure efficient and timely completion of the project. Able to demonstrate

excellent labour management skills, following policies, procedures and work practices, and developing improvements where necessary.

1. To Competent in reading and understanding Specifications, drawings, and all other discipline related project and engineering documentation. Familiar with and enforces strict compliance with all QA/ QC and Safety procedures, plus all Company rules and regulations.
  2. To Commands foremen, Lead men, skilled labour and discipline workforce, and develops excellent working relationships with all other department personnel.
  3. To an excellent communicator. Able to give instructions and transfer knowledge in an efficient and effective way to co-workers and staff. Liaises with other discipline staff to ensure the optimum interface of the various operational activities, with the overall objective of successful completion of the project.
  4. To understands the principles and importance of planning. Monitors and tracks daily progress and work completed, comparing planned to actual. Takes appropriate mitigating action to ensure compliance with the plan, based on knowledge of available manpower, equipment, materials.
  5. To ensure that the foremen, Lead men understand and explaining and engaging in pro-active communication with the crews.
  6. To follows the three week and one week look-ahead plans for the civil works of the project, in close liaison with construction, planning and other departments and disciplines.
  7. To Reviews quantities of materials received or used during specified periods, in order to minimize wastage and inefficiency.
  8. Ensures that all work is in conformity to standards and specifications. Interprets specifications and discusses deviations from specified civil procedures to ensure full compliance with QA/ QC inspection plans and procedures.
  9. Identifies and implements “on-the-job” training programs with the aim of developing and improving team members’ competency in required skills and abilities.
1. Complies with the highest level of safety during all stages of work to avoid any type of incidents and or accidents. Take reasonable care of own health and safety and that of others in the workplace.
  2. Complies with all statutory requirements connected with the implementation of project

PLACE : HYDERABAD

CIVIL ENGINEER

REF NO- 0225

QUALIFIATION: BE CIVIL ENGINEER

EXP: 5 YEARS

INDUSTRIES: BUILDING ,ROAD & HIGHWAY,BRIDGES

JOB SPECIFICATION: Directs workers engaged in maintaining and constructing, Building, highways and bridges on County roads. Oversees the operation and maintenance of equipment and facilities.

Maintains contacts with parts and equipment dealers, materia

1. Directs workers in snow removal and ice control, erection and maintenance of traffic control devices and barriers.
2. Performs as a technical resource and supervisor of related activities for the safe and

effective construction and maintenance of the County's roads and bridges.

3. Schedules equipment and assigns duties to staff to assure completion of assigned projects.

4. Monitors equipment, supplies and parts inventories needed to support field activity. Recommends the appropriate types of materials required and the correct procedures to achieve desired results. Requisitions tools, equipment, and supplies; and recommends purchases of major equipment.

5. Supervises the use of and requires the skill to operate equipment and machinery used in maintenance and construction.

6. Inspects completed work for conformance to blueprints, specifications, and standards.

7. Enforces safety regulations.

PLACE : JAMSHEDPUR

## PLANNING & COST ESTIMATION ENGINEER

REF NO- 0220

QUALIFICATION: BE . CIVIL ENGINEER

EXP: 10 YEARS

INDUSTRIES: BUILDING ,ROAD & HIGHWAY

JOB SPECIFICATION : Study and understand all relevant project documents relating to the cost management of allocated project(s).

hours and the allocation of man hours in conjunction

1. Setting up project/ projects within Computerized Cost System to agreed format

2. Establishing project control budgets based on the c

3. Assisting Project Management in identifying and gain approval of Estimates/ Change Requests.

4. Perform a variety of cost engineering functions including cost control, budget preparations, forecasting, and cost reporting under limited supervision.

5. Reviewing cost commitment and expenditure information (for all cost elements), for input to the computerized cost control and reporting system on a weekly basis.

6. Producing regular cost reports and advising management of any forecast cost overruns as soon as possible. Maintaining comprehensive accessible registers of financial approvals, variations and change orders.

7. Establish Cost Breakdown Structure (CBS) and integrate with WBS.

8. Review all PO's as issued for cost committed.

9. Any other duties appropriate to this position

10. Report turnaround and project actual vs. baseline cost status as required

11. Report earned value per vendor and identify trends that impact the final cost projections

12. Prepare final cost report and invoice/ bill to client

13. Review proposed cost changes with construction personnel, client and contractors.

14. Review project man with planning on a weekly basis.

PLACE : JAMSHEDPUR

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ROTATING EQUIPMENT FOREMAN (MECH)

REF NO : 0150

QUALIFICATION : DIP .MECHANIC ENGINEER

EXP : 5 YEARS

INDUSTRIES : HEAVY INDUSTRIES

JOB SPECIFICATION : Daily basis machine maintenance checking and reports to management

Worked according to Maintenance plan on hourly/weekly/monthly and yearly basis

Opinion to management before the time about machinery maintenance

Worked according to management preventive maintenance schedule

Maintain the operating equipment's and facilities in sound and clean condition

Pipe fitting erection and commissioning

Maintenance of mechanical valves (all type) and centrifugal pumps (all type)

Good handling in trouble shooting under safety role.

Quick co-ordination with engineers on any abnormality. Able to learn very quickly and can adjust in any kind of Environment.

Align, fit, and assemble component parts, using hand tools, power tools, fixtures, templates, and microscopes.

To work all kinds of hydraulic pumps, h.p. unit, winches, servo valve, accumulator, hydraulic cylinders, actuator, telescopic cylinders, etc.

To work all kind of hydraulic trouble shooting, daily maintenance, etc.

To do service of the gearbox, train gear box alignments of the gearbox, compressor, rotary unit.

To work in the housing, coupling, bearing of the equipment, changed, service, and installation etc

.To work in the hydraulic, pneumatic, like wise servo pump, piston pump, cylinders etc.

To do all kind of servicing and maintenance of the engines, blower, , and winces.

Read blueprints, schematics, diagrams, and technical orders to determine methods and sequences of assembly.

Repair, rework, and calibrate hydraulic and pneumatic emblems and systems to meet operational specifications and tolerances.

Performs installation, maintenance, inspection, repair, and testing of heating, mechanical, electrical to include pumps, fans, and compressors. Sets up rigging required to set pumps/fans.

Utilizes precision instruments to insure proper belts, hains, coupling, bearings, and other drive components.

Performs critical preventive and repair maintenance, lubrication and inspections.

Replaces and adjusts packing and seals. Performs routine and preventive maintenance on specialty equipment

Sizes pumps and fans based on system parameters and pump/fan curves. Reads blueprints, works from specification and follows instructions both written and oral.

Cleans, sharpens, and adjusts tools as required. Inspects completed work for conformance with specifications, requirements, and compliance with applicable safety codes and regulations. Performs work in accordance with established safety procedures.

Maintenance of Membrane pressure vessels (Adopter, O ring, interconnector)

Loading and unloading membrane elements

Cartridge filter element replacement.

Air blower maintenance & Air compressor maintenance

Maintenance of pressure Exchanger

PVC pipe maintenance

Maintenance of Dual media filter

Worked according to management preventive maintenance schedule (chemical dosing skid, Booster pumps and high pressure pumps oil replacement, mechanical seal and routine maintenance)

Maintain the operating equipment's & facilities in sound and clean condition

Membrane skid and Pressure exchanger conductivity analysis profile sheet

Good handling in Trouble shooting under safety role

Able to learn very quickly and can adjust in any kind of environment

Willing to work in Shift's

Maintenance of mechanical valves (all type auto and manual) and centrifugal pumps (all type)

PALCE: JAMSHEDPUR